

Maine Sports Arena / (Maine Juniors Volleyball)
Facility Booking Request Form

Rental Organization _____
Event/Date _____

Booking Process: #1 Submit Facility Booking Request Form to the Arena Director.
#2 Once approved, a Contract/Invoice will be issued.
#3 Signed contract/deposit is due before booking is confirmed.

Contact Info

Organization Name

Date of Request

Contact Name, Title

Contact Phone#

Contact Email

Web Site

Address

Event Info

Name of Event

Date(s) of Event

One-time or Recurring Event (circle)

Times needed, by date

Description of Event

Courts/Rooms Requested

Projected Attendance

Other Info

For Internal use

Date recd _____
Contract Issued _____
Comments _____

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